



**RAMBERT SCHOOL OF BALLET & CONTEMPORARY DANCE
MA DANCE RESEARCH FOR PROFESSIONAL PRACTITIONERS**

New Entrants from October 2022

**TERMS AND CONDITIONS ANNEX A
Fees Policy for Students**

These Terms and Conditions apply to the Rambert School of Ballet & Contemporary Dance MA Dance Research for Professional Practitioners. They do not apply to any other courses, including other courses of higher education delivered by Rambert School of Ballet & Contemporary Dance.

Please note that this Fees Policy forms part of the [MA Dance Research for Professional Practitioners \(October 2022 entry\) Terms and Conditions](#) as Annex A to the Terms and Conditions.

Key parts of this fees policy are reproduced in the Rambert School of Ballet & Contemporary Dance MA Dance Research for Professional Practitioners Terms and Conditions (in particular, Section 10 'Fees and Costs').

1. Introduction

- 1.1.** It is important that you read this Fees Policy carefully as this sets out the respective rights and obligations of you, Rambert School of Ballet & Contemporary Dance ("the School" or "Rambert School"), and (if applicable) the Conservatoire for Dance and Drama ("the Conservatoire"), including but not limited to circumstances in which sums paid to Rambert School of Ballet & Contemporary Dance and/or the Conservatoire will be refunded.
- 1.2.** This Fees Policy also sets out the potential consequences if you fail to make payment of Course fees, which includes the School's ability to terminate your registration and this contract, and/or to withhold awards. In addition, non-payment of Course fees and/or non-academic charges could result in Rambert School and, if applicable, the Conservatoire, taking legal action against you to recover outstanding amounts.
- 1.3.** Rambert School of Ballet & Contemporary Dance is currently a Member School of the Conservatoire for Dance and Drama, but is seeking self-registration as an independent Higher Education Provider with the Office for Students, with plans to end its membership of the Conservatoire by 1 August 2022. Whilst Rambert School is a Member School of the Conservatoire for Dance and Drama, the Conservatoire's policies and procedures apply, including the Conservatoire Refunds and Compensation Policy and Student Protection Plan.

1.4. In the event that Rambert School of Ballet & Contemporary Dance becomes independently registered with the Office for Students and ceases to be a Member School of the Conservatoire for Dance and Drama, the Student Protection Plan of the Conservatoire for Dance and Drama will cease to apply to students registered with Rambert School, and the School will have a Student Protection Plan that will apply.

1.5. This Fees policy does not cover refunds and compensation under the Student Protection Plan¹. Please see the [Conservatoire Refunds and Compensation Policy](#) for further information, or in the event that Rambert School of Ballet & Contemporary Dance becomes independently registered with the Office for Students and ceases to be a Member School of the Conservatoire for Dance and Drama, please see the School's equivalent policy.

2. Course fees

2.1. Applicants who are offered a place on the MA Dance Research for Professional Practitioners will be assessed by the School, in consultation as necessary and applicable with the Conservatoire, to determine their Course fee status, ahead of the offer being made. The fee status of the individual applicant will be confirmed at the point of offer, in the offer letter. Fee status will either be set as '**Home**' or '**Overseas**' in accordance with UK government criteria. **Note:** This course is delivered on a part time basis remotely and does not require UK residency. We do not currently sponsor applicants with a student visa for entry to this course.

2.2. Course fees include: tuition, course materials, learning resources and assessment costs, and are set out in the relevant Course Summary document for the MA Dance Research for Professional Practitioners.

2.3. Course fees for the MA Dance Research for Professional Practitioners do not include some personal materials, such as costs relating to students' individual research project demands (eg equipment, travel if applicable, books). You should look on the relevant Course Summary Document for your course for more information on additional costs.

3. Fee levels and increases

3.1. The annual levels of Course fees for students shall be set annually and published in the MA Dance Research for Professional Practitioners Course Summary document. Course summary documents can be accessed via <http://www.cdd.ac.uk/courses/>.

3.2. Students on the MA Dance Research for Professional Practitioners Course who intermit their studies and return in a new academic year that falls outside the normal two-year registration period with tuition for this Course, are charged at the same rate as new students in the year they return. This may lead to an increase in the amount you are required to pay overall for the Course fees. Where a student returns from intermitting their studies with no tuition outstanding, there will not be any increase in any outstanding Course fees.

¹ You can find both the Student Protection Plan (SPP) and the Conservatoire Refunds and Compensation Policy at <http://www.cdd.ac.uk/policies/student-related-policies/>.

3.3. In the event of failure by a student to pass a part of the Course that requires reassessment, there will be no fees for reassessment. However, where reassessment requires additional tuition beyond the normal two-year period of registration, additional Course fees will be charged (see clause 3.4 below).

3.4. In the event that reassessment leads a student to exceed the normal two-year period of registration, and where that reassessment necessitates further tuition for this Course, students will be charged at the same rate as new students in the year they return pro-rated on a termly or half termly basis, subject to the period during which tuition is required. Where reassessment does not necessitate any tuition, there will be no increase in any outstanding Course fees.

3.5. In the event that reassessment leads a student to exceed the normal two-year period of registration, and where that reassessment necessitates further tuition for this Course, the School will issue a new fee payment schedule to the student for the additional period of registration.

Associated additional Course costs

3.6. Any associated additional course costs for the MA Dance Research for Professional Practitioners shall be set annually by Rambert School of Ballet & Contemporary Dance and published in the relevant course summary document. The MA Dance Research for Professional Practitioners course summary document for 2022 entry can be accessed at <https://www.rambertschool.org.uk/courses/policies-and-procedures/>.

Students paying Home fees

3.7. For students paying Home fees for the MA Dance Research for Professional Practitioners who are new entrants to the Course in 2022/23 or new entrants to the Course in subsequent years, the Course fees confirmed in your offer letter are fixed for the normal two-year duration of the course.

3.8. The above term applies to all students paying Home fees, whether you are funded via the Student Loans Company or an equivalent funding body, or you are self-funded.

3.9. Please see Conditions 3.1-3.4 for further information on fee increases.

Students paying Overseas fees

3.10. For students paying Overseas fees for the MA Dance Research for Professional Practitioners Course who are new entrants to the Course in 2022/23 or new entrants to the Course in subsequent years, the Course fees confirmed in your offer letter are fixed for the normal two-year duration of the course.

3.11. The above term applies to all students paying Overseas fees, whether you are in receipt of funding for this Course or whether you are self-funded.

3.12. Please see Conditions 3.1-3.4 for further information on fee increases.

4. Payment of Course Fees

4.1. The full Course fee for each year is due on enrolment and at re-enrolment each year, unless an alternative instalment plan has been agreed with Rambert School of Ballet & Contemporary Dance.

- 4.2. **If you are intending to pay your course fee through a student loan, at or before enrolment (or re-enrolment for continuing students) you must provide written confirmation that you have been approved for a fee loan for the relevant year of study.** Failure to do this may mean that Rambert School of Ballet & Contemporary Dance may require that you pay the first instalment of your fees yourself. The School reserves the right to prevent students from enrolling on and attending courses until this first instalment is paid in full.
- 4.3. It is your responsibility to ensure that Course fees and other charges payable to Rambert School of Ballet & Contemporary Dance are paid in accordance with the agreed instalment plan. If someone other than you makes any payment, or agrees to make any payment, on your behalf, you remain liable for full payment of the sums due until the School (or, if applicable, the Conservatoire) has received the requisite funds.
- 4.4. **Where the School exceptionally permits attendance whilst a Course fee instalment is outstanding, the period of attendance with outstanding fees will not normally exceed one month from the date that the instalment is due. Where an alternative instalment plan has not been agreed the School reserves the right to suspend or withdraw you in accordance with Section 8 of the MA Dance Research for Professional Practitioners Terms and Conditions for non-payment of fees.**

Schedule of payments for Course Fees

5.5 Fees for Courses, while falling due on the first day after enrolment, are normally payable on a cycle of instalments that is varied according to the fee status of students registered on the MA Dance Research for Professional Practitioners (e.g. whether they are assessed for 'Home fees' and in receipt of government funding, or otherwise). Please see the table below (Table 1) for the schedule when payment of fees is due.

Table 1: Fee Payment Schedule		
Fee Status	How much is due	When payments are due
Home fee status FUNDED	Subject to the student meeting their obligations to the Student Loans Company (SLC) or equivalent UK funding body (eg SAAS), payments will be accepted according to the SLC's payment schedule.	
Home fee status SELF-FUNDED	33% of the full year's fee	This instalment of course fees is due in full by 5pm no later than 14 calendar days after the date of your enrolment.
and Overseas fee status SELF-FUNDED	33% of the full year's fee	
	34% of the full year's fee	This instalment of fees is due on or by the first date of Term 3

Students who are self-funding

5.6. For self-funded students, course fees can be paid, by agreement, in 3 instalments over the year as set out in table 1 above. Unless you have the prior written agreement of Rambert School of Ballet & Contemporary Dance to a different schedule of instalments, Course fees must be paid in accordance with this schedule of instalments.

- 5.7. Late or non-payment may result in your removal from any instalment plan for Course fees.
- 5.8. You must, at the earliest opportunity, inform the School of any variation to your situation which may affect the payment of Course fees.

6. Course fees and withdrawal or intermission from the course

- 6.1. If you cease to be a student of Rambert School of Ballet & Contemporary Dance, because for example you withdraw or the School terminates your registration, or if you intermit from your course, you will still be liable for any Course fees and/or other charges which are outstanding.
- 6.2. Fees charged will be calculated based upon the date Rambert School of Ballet & Contemporary Dance is formally informed of the change in registration. You should therefore follow the formal procedures for withdrawal or intermission. These will be governed by the academic regulations of the validating university.
- 6.3. For students who withdraw or intermit their studies, an adjustment to the annual Course fee will be calculated in accordance with Table 2 'Course Fee Liability if you withdraw or suspend studies':

Table 2 Course Fee Liability if you withdraw or suspend studies:		
Fee Status	Withdrawal or suspension date	Course fee liability: what you will owe
All students covered by this Fees Policy, whether Home / Overseas fee status, and whether funded or self-funded	Withdrawal of new student within induction week, prior to start of term's teaching, up to and including the end of week 2 of Term 1	0% of full year's fee
	Withdrawal on or after the first day of week 3, Term 1	33% of full year's fee
	Withdrawal on or after the first day of Term 2	66% of full year's fee
	Withdrawal on or after the first day of Term 3	100% of full year's fee

- 6.4. Students who are in receipt of course fee loan funding from a UK funding body (Student Finance England, Student Finance Wales, Student Finance Northern Ireland or the Student Awards Agency for Scotland) should be aware that any reduction in tuition fees charged is notified directly to the relevant funding body.
- 6.5. Where you choose to leave or intermit on your course during the academic session, your account with Rambert School of Ballet & Contemporary Dance and, if applicable, the Conservatoire will be re-calculated accordingly and you will be refunded any sums due to you. You will have no claim to a refund for fees charged for any period for which you are registered during that session.

7. Debts and re-enrolment

- 7.1. If you do not pay Course fees in accordance with these terms, Rambert School of Ballet & Contemporary Dance and, if applicable, the Conservatoire reserve the right to:
 - 7.1.1. cancel or withdraw your place on the course, and/or
 - 7.1.2. suspend or withdraw you from the course, and/or
 - 7.1.3. to withhold awards until any fee debt is paid or cancelled.
- 7.2. Any student who has not paid their Course fees in full for one academic session cannot progress onto the next year of the course.
- 7.3. Final year students may not be able to graduate if they have any outstanding Tuition (Course) fees owing to Rambert School of Ballet & Contemporary Dance and/or the Conservatoire.

8. Variations to terms for individual students

- 8.1. Variations to these terms, including variations to instalment plans and arrangements or decisions in relation to student debts and student hardship, must be formally negotiated in writing. Rambert School of Ballet & Contemporary Dance has a nominated officer to oversee and manage such arrangements. Any variations to these terms will be negotiated with you via the nominated officer in the School. Please contact admissions@rambertschool.org.uk with any queries in the first instance.

9. Further information

- 9.1. If you have any questions regarding funding or fee payment, please contact a member of administrative staff in Rambert School of Ballet & Contemporary Dance via admissions@rambertschool.org.uk. Relevant School staff contact details will be provided in the Offer Letter (the letter issued by the School at the point of the offer of a place to study on the MA Dance Research for Professional Practitioners Course).