

## Rambert School Bursary Procedure - September 2022 onwards

### 1. Background

Rambert School aims to widen access to the School and has a long history of providing hardship and maintenance bursaries to students. In certain cases, fee waivers will be considered if a student is ineligible to apply for full-time, higher education student finance to pay course fees. However, due to the limited financial resources of the School, applications may not be successful.

All bursary applications are treated in the strictest confidence.

Students studying from September 2022 onwards will be awarded bursaries under the new Rambert School Bursary Award Scheme for the year 2022-23. The Rambert School Bursary Award Scheme will also apply to continuing students.

Award	Who is eligible?	How it is allocated	How to apply	Value	Bursary type
Rambert School Income Assessed Scholarship	Home Fees undergraduates students who are new to HE	Household income £25,000 or less	Income assessment through Student Finance or through Rambert School	£1,250 per year for each year of training	Cash bursary
Rambert School Income Assessed Scholarship	Home Fees undergraduates students who are new to HE	Household income £25,001 – £35,000	Income assessment through Student Finance or through Rambert School	£750 per year for each year of training	Cash bursary
Rambert School Income Assessed Scholarship	Home Fees undergraduates students who are new to HE	Household income £35,001 – £42,875	Income assessment through Student Finance or through Rambert School	£500 per year for each year of training	Cash bursary
	Home Fees students on all undergraduate programmes who meet the definition of a care leaver or estranged student	Awarded to all eligible students	Self-identify as a care leaver or estranged student and then a formal assessment will take place through Rambert School	£1,000 per year for each year of training (in addition to any other awards)	Cash bursary

### 2. Rambert School Overseas/General Bursary fund

Where students cannot apply for to the Rambert School Bursary Award Scheme, for example because they from overseas or have a household income above £42,875, the School has internal bursaries that can be awarded in response to formal applications submitted by students and have particular regard to an individual's personal income and outgoings. The applicants must send a letter

of application to the Principal setting out their need for a bursary, backed up with three months of bank statements.

### **3. Application procedure**

- 3.1 Students must be enrolled at the School to be eligible to apply for all bursaries and should contact the Head of Admissions, Registry & Student Support in the first instance.
- 3.2 To apply for an award under the Rambert School Bursary Award Scheme, a student must inform the Head of Admissions, Registry & Student Support that they wish to apply and must share their household income on the Student Finance portal.
- 3.3 If a student is ineligible to apply to the Rambert School Bursary Award Scheme, or needs additional financial support, they can apply to the General Bursary Fund by writing to the Principal. Applications should be submitted before the first Monday after February half term. The Head of Admissions, Registry & Student Support is available to meet with applicants to help them complete the letter of application to the Principal. These are intended to provide a full picture of the student's income and outgoings and must be backed up with three months of bank statements.
- 3.4 Applications will be submitted to the Principal. The Principal will meet with the Head of Admissions, Registry & Student Support and the Finance Director to discuss and approve the awards. Bursaries will be awarded for one academic year only, not for the duration of the course. However, successful applicants may apply again the following academic year, but will be subject to a means review. Applicants will receive notification of their award by email at the start of the summer term.
- 3.5 Applications for fee waivers will be made in the same way.
- 3.6 All Rambert School bursaries are awarded and paid by bank transfer in May of each year, once all tuition fees for that year have been settled.