



## Student Protection Plan 2020-21

Provider's name: Conservatoire for Dance and Drama

Provider's UKPRN: 10001653

Legal address: WeWork, 14-16 Great Chapel Street, London, W1F 8FL

Contact point for enquiries about this Student Protection Plan:  
Jill Leigh, Academic Registrar, (email [jill.leigh@cdd.ac.uk](mailto:jill.leigh@cdd.ac.uk))

### Introduction

As a registered higher education provider, the Conservatoire is required by the Office for Students (OfS) to publish a Student Protection Plan (SPP) that sets out the steps that will be taken by the Conservatoire and its Member Schools to protect students in circumstances that might lead to the discontinuation of your course of study. Possible scenarios that might result in the discontinuation of students' courses of study, and the steps that would be taken in such situations, are set out below.

As an established higher education provider, the Conservatoire (and each of its Member Schools) has an established track record of delivering internationally recognised higher education courses and professional training to students in all of its art forms, and supporting students to pursue careers in their chosen field. Building on that track record, this SPP is intended to provide reassurance to current and future students that the Conservatoire and its Member Schools have appropriate arrangements in place to ensure the quality and continuation of their studies.

At present, awards offered through the Conservatoire delivered by its Member Schools are validated either by the University of Kent, University of the Arts London (from September 2021) or the University of the West of England (referred to below as the 'validating institutions').

The provisions of this SPP apply to all students who are registered with the Conservatoire and some of its Member Schools.

The provisions of this SPP are in addition to students' statutory rights as consumers, which remain unaffected.

### Commitments from the Conservatoire and its Member Schools to Students and Potential Students

The Conservatoire and its Member Schools commit to:

- be open and transparent with you should any risk to the continuity of your course of study arise, and inform you in a timely manner;
- take all reasonable steps to protect your studies should a decision be taken to discontinue a course, or in the event of the closure of a Member School or of the Conservatoire;
- consult with our students and consider your views in a timely manner before deciding to implement any substantial changes to your course of study or discontinuing it, or the closure of a Member School or the Conservatoire;
- take into consideration the needs of all students and the impact on them of any proposed changes and any steps taken to protect their interests;
- inform the OfS of any changes that may require a review of this SPP or any of its provisions.

If students have any general views, concerns or feedback in relation to this SPP, they should contact the Conservatoire's Academic Registrar, Jill Leigh (email [jill.leigh@cdd.ac.uk](mailto:jill.leigh@cdd.ac.uk)). Please also see attached Annex A for details of how to contact your School with any queries relating to this SPP.

## **Notification**

If the provisions contained in this SPP need to be implemented, all affected students will be consulted on the actions that may be taken. Such consultation will be overseen by the Conservatoire's Academic Registrar (or nominee), in partnership with the relevant Member School. You will receive communication normally via email of the need to implement any of the provisions of this SPP. Queries regarding any such communications should be directed to the Conservatoire Quality Team by emailing [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk) in the first instance.

## **Support**

Each Member School has its own student support arrangements and you are advised to contact a member of Student Support Staff in your school if you are at all worried or concerned. Advice and support regarding this SPP can be obtained from the Conservatoire Quality Team, and you can get in touch with the Conservatoire's Academic Registrar or Deputy Academic Registrar with any queries or concerns. You are also welcome to contact school staff at your own school for additional advice and/or support.

## **Complaints**

Complaints regarding a course of study should be raised via the Conservatoire's Student Complaints Procedure, which is published on the Conservatoire's website and conforms to the UK Quality Code and Office of the Independent Adjudicator (OIA) recommended good practice. As agreed with the validating institutions and as set out in the Conservatoire's complaints procedures, students may also be able to raise a complaint regarding a course of study with the validating institution for the award. The provision for refunds and compensation in this Student Protection Plan do not affect students' rights of complaint under the Student Complaints Procedure.

Complaints relating to this SPP should be referred to the Conservatoire's Academic Registrar, Jill Leigh (email [jill.leigh@cdd.ac.uk](mailto:jill.leigh@cdd.ac.uk)) in the first instance.

Definitions of terms used in the SPP and the Conservatoire's Refunds and Compensation Policy.

- **'The Conservatoire'** – for the purposes of this policy, this term means the Conservatoire for Dance and Drama as the Higher Education Provider.
- **'Material Change'** – a change to the material information or significant change to the course (please refer to the relevant Member School's Terms and Conditions for definition)
- **'Material Information'** – the information provided to students at the point of making an offer of a place to study on a course of higher education with a Member School of the Conservatoire
- **'Member School'** – one of the 6 Schools that are members of the Conservatoire, which deliver courses of higher education
- **'OfS'** – Office for Students, the regulatory body for higher education providers
- **'School/Student Fees Policy'** – the document for registered students of the Conservatoire that sets out their Member School's policy with regard to fees and finance
- **'School Terms and Conditions'** – the document for registered students of the Conservatoire that sets out the Terms and Conditions of the contract between the student and the Member School
- **'Student Complaints Procedure'** – the Conservatoire's procedure that students should follow to raise an issue of complaint

*[continued on next page]*

- **‘Student Protection Plan’ (SPP)** - the plan in place should one of the Member Schools need to close a course, close a site or close the School or should the Conservatoire close.
- **‘SPP event’** – an event that triggers the Student Protection Plan, as set out in clause 4.1 and Section 1 of the Student Protection Plan
- **‘Teaching Out’** – the phased method by which the closure of a course or School will operate, allowing affected students to complete their course prior to the closure
- **‘Transfer of Study’** - where arrangements are made for a student to complete their studies at another Member School, alternative institution or validating institution

## Student Protection Plan for the period 2020-21

**1. An assessment of the range of risks to the continuation of study for your students, how those risks may differ based on your students' needs, characteristics and circumstances, and the likelihood that those risks will crystallise**

### Risks to Learning and Teaching

1.1 The risks to learning and teaching to you as a registered student with the Conservatoire and one of its Member Schools could arise from both internal events and/or external events which may be outside our control.

**Internal events might include the following:**

**Changes to a course**

**Closure of a course**

**Change of a validating university**

**Closure of a School**

**Closure of the Conservatoire**

### **Changes to a course**

You will be consulted for about any changes to a course for example a move to wholly online or blended learning, that may be being considered (including to way your course is delivered). You will normally be given at least one term's notice of such proposed changes, but not less than one month's notice. In extreme cases (such as the recent Coronavirus pandemic) you will be given as much notice as it is reasonably possible for us to give you.

### **Closure of a course**

If your School identifies that your course needs (or may need) to close (but other courses at the School remain unaffected by this need), the School will consult with its student body ahead of taking any decision to close the course. Courses will normally cease to admit new students but the School will continue to teach existing students on that course until the end of their studies ('teaching out'). You will be given as much notice as it is possible for us to give you of the identified need to potentially close of your course. The School and Conservatoire will make every effort to communicate with you via email and any other medium of communication frequently used by the School (e.g. VLE).

If teaching out is not possible, then students may be offered one or more of the following remedies:

an alternative course of study with the same School, or  
transfer of study to a course with another Conservatoire School, or  
transfer of study to a course with another institution.

If none of the above remedies are possible, then students will be offered financial compensation. The Conservatoire will financially compensate students where other remedies and alternative arrangements are inappropriate or unavailable, or where a refund of fees or other charges paid by the student to the Conservatoire or its Member School is required under consumer law.

More information can be found in the Conservatoire's Refunds and Compensation Policy.

### **Change of a validating university**

If your School decides to end its existing validation agreement and enter a new agreement with a different validating university, you will normally remain on your original course and that course will continue to be validated by the existing validating university in place when you entered your contract with the Conservatoire. Exceptionally, a change of validating university means you may be asked to transfer to a new course. In this instance, you will be offered the choice of whether you wish to transfer or remain with the original validation arrangements.

**Closure of a School**

If your School identifies that it needs (or may need) to close, the School will consult with its student body ahead of taking any decision to close. Schools will normally cease to admit new students but the School will continue to teach existing students on their courses until the end of their studies ('teaching out').

If teaching out is not possible, then students may be offered one or more of the following remedies:

transfer of study to a course with another Conservatoire School, or  
transfer of study to a course with another institution.

If none of the above remedies are possible, then students will be offered financial compensation. The Conservatoire will financially compensate students where other remedies and alternative arrangements are inappropriate or unavailable, or where a refund of fees or other charges paid by the student to the Conservatoire or its Member School is required under consumer law.

More information can be found in the Conservatoire's Refunds and Compensation Policy.

**Closure of the Conservatoire**

In the event that a set of circumstances arises which would cause the Conservatoire to have to close, Schools will be expected to enter into new arrangements which will enable them to continue to provide the higher education delivery. As required by the OfS, these new arrangements will include a revised SPP. The Conservatoire and its Schools together will keep our students informed accordingly.

**Coronavirus pandemic (from March 2020)**

From March 2020, the global Coronavirus (Covid19) pandemic has affected higher education providers across the United Kingdom, and the Conservatoire is no exception. Each Conservatoire School has its own curriculum for each course, and in the latter part of the 2019-20 academic year the delivery of all courses in all Schools was revisited to facilitate blended learning (a combination of in-person face to face and online teaching) throughout the 2020-21 academic year. As far as possible, to minimise the risks posed by the coronavirus it is our intention that Schools will deliver a mixed timetable of blended learning throughout the 2020-21 academic year (and beyond, if necessary), with 'in person face to face' teaching being increased if it is safe to do so. However, there may be circumstances in which your School is forced to close its physical site to ensure the health and safety of its students and staff, and to move teaching fully online. In order to ensure and maintain academic quality and standards of our courses, each Member School has its own curriculum and liaises with the Conservatoire and the relevant validating institution whenever the UK government's restrictions and requirements arising from the pandemic necessitate a change to how your course is being delivered. In the event of continuing government restrictions, changes will be communicated to you before you register for your course and your School and/or the Conservatoire will communicate any further necessary changes to you.

**2. The measures that you have put in place to mitigate those risks that you consider to be reasonably likely to crystallise**

<b>Event that triggers SPP</b>	<b>Likelihood of this occurring (level of risk)</b>	<b>Mitigation</b>	<b>Communication arrangements</b>
<b>Changes to a course</b>	Medium to High	Changes to any course must be approved by relevant validating university	Students must be consulted and given sufficient notice (normally notice of at least one term and not less than one month). Notification of proposed changes via email plus any other medium commonly used by the School.
<b>Closure of a course</b>	Low to Medium	'Teach out' arrangements. Transfers possible.	Students must be consulted and given as much notice as it is possible to give, Notification of proposed changes via email plus any other medium commonly used by the School.
<b>Change of a validating institution</b>	Low to Medium	Students retain the options to remain on the advertised course or transfer to another validated course.	Students will normally be consulted on any proposed change of validator. Students will be given sufficient notice (normally notice of at least one term and not less than one month). Notification of proposed changes via email plus any other medium commonly used by the School.
<b>Closure of a School</b>	*Please see Annex A to this SPP	'Teach out' arrangements. Transfers possible.	Students will be notified as early as possible, kept informed and given as much notice as it is possible to give, Notification of proposed changes via email plus any other medium commonly used by the School.
<b>Closure of the Conservatoire</b>	*Please see Annex A to this SPP	Schools will be expected to enter into new arrangements which will enable them to continue to provide the higher education delivery.	Students will be notified as early as possible, kept informed and given as much notice as it is possible to give, Notification of proposed changes via email plus any other medium commonly used by the School.

### **3. Information about the policy you have in place to refund tuition fees and other relevant costs to your students and to provide compensation where necessary in the event that you are no longer able to preserve continuation of study**

#### Refunds and Compensation

3.1 Details of the Conservatoire's arrangements and policy concerning refunds and compensation under the Student Protection Plan is set out in the attached '**Refund and Compensation Policy**' which can be found on the Conservatoire website alongside the Student Protection Plan at <http://www.cdd.ac.uk/policies/student-related-policies/>.

3.2 The Conservatoire's structure is a formal collaboration amongst six member Schools and a central office. Details of the Member Schools can be found at <http://www.cdd.ac.uk/schools/>. In the Conservatoire's structure, the consumer contract is between the student, the Conservatoire and the relevant Member School, as set out in the Student Terms and Conditions. Student Fees Policies are determined by each of the Member Schools. Terms and Conditions and Student Fees Policies for students of Member Schools follow a common model with slight local School variation, therefore you should refer to the published Terms and Conditions and Fees Policy that you received in durable medium at the point of offer. You can also contact your School for a copy should you need it.

The Student Protection Plan sets out possible situations where the Conservatoire will no longer be able to preserve continuation of study for one or more students, or where there has been disruption to a course of study. These are also set out in clause 3.1 of the Refunds and Compensation Policy. The Student Protection Plan identifies such situations as being of varying risk (see Annex A). However, in the event of the Student Protection Plan being activated, the Conservatoire will work closely with the relevant school to implement this Policy. It is ultimately the Conservatoire's responsibility as part of its governance to ensure that the commitments set out in its Student Protection Plan are properly discharged. The final decision regarding the issuing of refunds and compensation under the Student Protection Plan to individual students will be made by the Principal of the relevant Member School and the CEO of the Conservatoire, or their delegates.

In the event that one of the situations / events identified in the SPP and clause 4.1 were to occur and the Student Protection Plan be activated, the Conservatoire and the relevant Member School will liaise as appropriate with the validating institution of the relevant Member School to ensure a fair outcome for students in all circumstances with regard to refunds and compensation.

Notwithstanding that in such circumstances the Conservatoire will take proactive action without requiring students to lodge a formal complaint, if you wish to make a request for a refund or compensation under the Student Protection Plan, you may do so by contacting the Conservatoire at [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk).

#### **4. Information about how we will communicate with you about the Student Protection Plan**

##### Communicating with Students about this SPP

4.1 The Conservatoire will publish this SPP to current and future students on the Conservatoire's website, ensuring that the Member Schools provide a link to the SPP from the relevant page on their own websites (including any student intranet pages), and by ensuring that the SPP is appropriately referenced in communications with potential students during recruitment, admission and registration. Additional information about the Student Protection Plan can be found in Section D of your Student Handbook.

4.2 The Conservatoire will ensure that staff are made aware of the implications of this SPP when they propose course changes by including a reference to the SPP in its course approval, review and amendment documentation. The SPP will be published on the Conservatoire website and referenced in relevant staff induction and training activities.

4.3 The SPP will be reviewed annually by the Conservatoire Senate, with reports being submitted to the Senate and the Board of Governors (both of which include student members). Views will also be sought on a regular basis from the Student Advisory Committee (a subcommittee of Senate) which includes representatives from each of the six Member Schools.

4.4 The Terms and Conditions for students set out circumstances under which the Conservatoire will consult students on significant changes to courses. The Conservatoire will also inform affected students of any significant material changes which may affect their studies in a timely manner. Should the SPP need to be implemented, you will be notified by the Conservatoire's Academic Registrar (or nominee) via email. course

Updated November 2020

## ANNEX A TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

This Annex sets out further information relating to the current circumstances of the Conservatoire and its Member Schools collectively (November 2020). It is foreseen that these circumstances are likely to change and progress over the next few months and this Annex will be updated accordingly whenever there are any material changes to our circumstances.

The following schools covered by this Student Protection Plan are Member Schools of the Conservatoire for Dance and Drama:

- Bristol Old Vic Theatre School
- Central School of Ballet
- London Contemporary Dance School
- National Centre for Circus Arts
- Northern School of Contemporary Dance
- Rambert School of Ballet and Contemporary Dance

Further information relating to each Member School and this Student Protection Plan is set out in Annexes A1-A6.

TABLE LAST UPDATED:		October 2020	
Conservatoire School	Plans	Risk(s) and Level of Risks	Mitigation(s)
Bristol Old Vic Theatre School	School resigned from CDD July 2020, meaning the School will leave CDD in July 2023. School intends to seek a partnership with a new higher education provider (tbc).	Not being able to deliver higher education courses beyond July 2023.  Level: Medium	Conversations with potential partner higher education providers are underway. In the event that an agreement is not reached with another HEP, CDD will continue to act as the HEP for the School. This arrangement will enable students to continue their studies uninterrupted.
Central School of Ballet	School notified CDD in October 2020 that it intends to seek independent registration with the Office for Students to take effect from August 2023. School has not currently resigned from CDD.	Not being able to deliver higher education courses beyond July 2023.  Level: Medium	In the event that independent registration with the Office for Students is not achieved, CDD will continue to act as the HEP for the School. This arrangement will enable students to continue their studies uninterrupted.
London Contemporary Dance School <i>part of The Place (Contemporary Dance Trust Ltd)</i>	School notified CDD in October 2020 that it is considering either seeking independent registration with the Office for Students or entering into contractual arrangements with another Higher Education Provider at least equivalent to those with CDD, to take effect from August 2023.	Not being able to deliver higher education courses beyond July 2023.  Level: Medium	In the event that independent registration with the Office for Students is not achieved or an agreement is not reached with another HEP, CDD will continue to act as the HEP for the School. This arrangement will enable students to continue their studies uninterrupted.

National Centre for Circus Arts	School notified CDD in October 2020 that it intends to seek independent registration with the Office for Students. School has not currently resigned from CDD	Not being able to deliver higher education courses beyond July 2023.  Level: Medium	In the event that independent registration with the Office for Students is not achieved, CDD will continue to act as the HEP for the School. This arrangement will enable students to continue their studies uninterrupted.
Northern School of Contemporary Dance	School resigned from CDD November 2019, meaning the School will leave CDD in July 2023. School is in the process of seeking independent registration with the Office for Students.	Not being able to deliver higher education courses beyond July 2023.  Level: Low	School has begun independent registration process with the Office for Students and has experience of delivering courses as an independent higher education provider in its own right prior to membership of CDD.
Rambert School of Ballet & Contemporary Dance	School notified CDD in October 2020 that it intends to seek independent registration with the Office for Students to take effect from August 2023. School has not currently resigned from CDD.	Not being able to deliver higher education courses beyond July 2023.  Level: Medium	In the event that independent registration with the Office for Students is not achieved, CDD will continue to act as the HEP for the School. This arrangement will enable students to continue their studies uninterrupted.
Conservatoire for Dance and Drama	All Schools have either resigned or indicated an intention to resign and either seek independent registration with the Office for Students, or seeking a new partnership with an alternative HEP with effect from July 2023.	CDD ceases to be a higher education provider either before July 2023, or before each School has made new arrangements.  Level: Low	CDD is a well-established Conservatoire that already functions as a higher education provider of conservatoire education. In the event that CDD is required by the Schools as a higher education provider beyond July 2023, remaining Schools will need to continue to fund CDD as required.

### **Risk of closure of the Conservatoire**

As set out in the table above, all of the Schools of the Conservatoire have expressed intentions to actively or potentially leave the Conservatoire in July 2023. These actions and statements of intent mean that currently (November 2020) the Conservatoire is exploring potential new partnerships to enable it to continue in higher education as well as considering a transition arrangement with the Member Schools should the it be unsuccessful in securing new partnerships. The Conservatoire will work closely with its Member Schools to ensure continuity of education and appropriate support during this period for all registered Conservatoire students. Together with our Member Schools we are committed to ensuring the quality of the student experience and our courses.

If you are at all worried or concerned, or have any questions about this Student Protection Plan and the impact of the individual Member School plans on you as a student, please contact the Conservatoire Quality Team on [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk).

### **Contacting your School in relation to this Student Protection Plan**

The Conservatoire's website has a list of staff contacts for each School who you can approach with any queries in the first instance. You can find the list at the following link: [www.cdd.ac.uk/policies/student-related-policies/](http://www.cdd.ac.uk/policies/student-related-policies/).

## ANNEX B1 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### Bristol Old Vic Theatre School

Annex Last Updated: November 2020

#### Member School Plans:

School resigned from CDD July 2020, meaning the School will leave the Conservatoire for Dance and Drama in July 2023. School intends to seek a partnership with a new higher education provider (tbc).

### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

1. BOVTS will continue to commit fully to the membership of CDD during its notice period.
2. Student consultation and feedback on the future of Bristol Old Vic Theatre School as their plans develop will be facilitated by regular Staff Student Liaison Committees. Potential and continuing students will be kept informed by the School via the BOVTS website and additional communication mechanisms in place in the School.
3. Students value opportunities to collaborate with colleagues and students from other institutions and BOVTS will continue to find ways for this to happen. Up to their departure from CDD in July 2023 BOVTS students will continue to be involved in the CDD Student Advisory Committee.
4. BOVTS will continue to support applicants from low income households through audition waivers and other scholarships. The school will continue to seek external funds (presently funded to 2023) to support student hardship. BOVTS will continue to honour our commitment to the CDD APP targets over the remainder of its membership with CDD, in addressing the balance between students coming from low income/participation areas and increasing our intake of working-class boys and BAME students by 2022.
5. BOVTS will continue its partnership agreement with University of the West of England as the degree-awarding body (validating university) pending finalisation of arrangements with the Preferred Institution (new higher education provider) referred to in the School Plans above.
6. On ceasing to be a Member School of CDD, BOVTS will adopt the Student Protection Plan of the Preferred Institution referred to above.

7. The measured risk and impact to students is **low** based on the following analysis:
  - i Market exit risk is low
  - ii That the risk of the School as a provider (as a whole) being unable to operate is low.
8. During the period of transition in 2023, BOVTS and the Preferred Institution will work with CDD to agree terms and handover of responsibility in relation to student complaints.
9. Throughout the notice period and beyond BOVTS commits to:
  - being open and transparent with students should any risk to the continuity of their studies arise, and inform them in a timely manner
  - taking reasonable steps to protecting their studies should they discontinue a course or discipline.
  - considering students' views before deciding to implement any substantial changes to a course or discontinuing it, or stop teaching a discipline
  - taking into consideration the needs of all students and the impact on them of any proposed changes and protective measures
  - providing a clear rationale for changes that take into account the needs of current and future students in relation to quality of provision
  - regularly seeking students' views on this plan as part of our student feedback processes.

## ANNEX B2 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### Central School of Ballet

#### Member School Plans:

School notified CDD in October 2020 that it intends to seek independent registration with the Office for Students to take effect from August 2023. School has not currently resigned from the Conservatoire for Dance and Drama.

#### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

Although the School has notified CDD that it intends to seek independent registration with the Office for Students, as the School has not currently resigned from CDD the School is in the process of determining its next steps. Additional information for prospective students applying to a Course of Higher Education delivered by the School for entry in September 2021 is available on the School website. Further information regarding the measure of impact and commitment to future students in the event that the School determines to resign and to leave the Conservatoire will be provided in due course. The School is in communication with current (continuing) students on a regular basis.

Whilst the School remains a Member School of the Conservatoire for Dance and Drama, the Conservatoire and Member School undertake to provide assurance to students that the risk of non-continuation of study is **low**.

CDD is a well-established Conservatoire that already functions as a higher education provider of conservatoire education. In the event that CDD is required by the Schools as a higher education provider beyond July 2023, remaining Schools will need to continue to fund CDD as required. The risk to continuation of study beyond July 2023 is **medium**. This is because there is uncertainty as to whether the School will maintain its Membership of CDD, or gain independent registration with the Office for Students, or successfully seek registration with another Higher Education Provider.

Any questions should be directed to [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk) in the first instance.

## ANNEX B3 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### London Contemporary Dance School

#### Member School Plans:

School notified CDD in October 2020 that it is considering either seeking independent registration with the Office for Students or entering into contractual arrangements with another Higher Education Provider at least equivalent to those with CDD, to take effect from August 2023.

### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

Although the School has notified CDD that it intends to seek independent registration with the Office for Students or alternatively to enter into alternative contractual arrangements with another Higher Education Provider to replace the arrangements the School currently has with CDD, as the School has not currently resigned from CDD the School is in the process of determining its next steps. Additional information for prospective students applying to a Course of Higher Education delivered by the School for entry in September 2021 is available on the School website. Further information regarding the measure of impact and commitment to future students in the event that the School determines to resign and to leave the Conservatoire will be provided in due course. The School is in communication with current (continuing) students on a regular basis.

Whilst the School remains a Member School of the Conservatoire for Dance and Drama, the Conservatoire and Member School undertake to provide assurance to students that the risk of non-continuation of study is **low**.

CDD is a well-established Conservatoire that already functions as a higher education provider of conservatoire education. In the event that CDD is required by the Schools as a higher education provider beyond July 2023, remaining Schools will need to continue to fund CDD as required. The risk to continuation of study beyond July 2023 is **medium**. This is because there is uncertainty as to whether the School will maintain its Membership of CDD, or gain independent registration with the Office for Students, or successfully seek registration with another Higher Education Provider.

Any questions should be directed to [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk) in the first instance.

## ANNEX B4 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### National Centre for Circus Arts

#### Member School Plans:

School notified CDD in November 2020 that it intends to seek independent registration with the Office for Students to take effect from August 2023. School has not currently resigned from the Conservatoire for Dance and Drama.

### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

Although the School has notified CDD that it intends to seek independent registration with the Office for Students, as the School has not currently resigned from CDD the School is in the process of determining its next steps. Additional information for prospective students applying to a Course of Higher Education delivered by the School for entry in September 2021 is available on the School website. Further information regarding the measure of impact and commitment to future students in the event that the School determines to resign and to leave the Conservatoire will be provided in due course. The School is in communication with current (continuing) students on a regular basis.

Whilst the School remains a Member School of the Conservatoire for Dance and Drama, the Conservatoire and Member School undertake to provide assurance to students that the risk of non-continuation of study is **low**.

CDD is a well-established Conservatoire that already functions as a higher education provider of conservatoire education. In the event that CDD is required by the Schools as a higher education provider beyond July 2023, remaining Schools will need to continue to fund CDD as required. The risk to continuation of study beyond July 2023 is **medium**. This is because there is uncertainty as to whether the School will maintain its Membership of CDD, or gain independent registration with the Office for Students, or successfully seek registration with another Higher Education Provider.

Any questions should be directed to [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk) in the first instance.

## ANNEX B5 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### Northern School of Contemporary Dance

#### Member School Plans:

School resigned from CDD November 2019, meaning the School will leave CDD in July 2023. School is in the process of seeking independent registration with the Office for Students.

#### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

1. NSCD will continue to commit fully to the membership of CDD during its notice period.
2. During the process leading up to the registration period NSCD will begin to construct more formally its own Student Union (SU) provision to support the consultation requirement of the OfS registration processes.
3. Student consultation and feedback on the future of NSCD once it leaves the Conservatoire (from August 2023) will be facilitated by Staff Student Liaison Committees. Potential and continuing students will be kept informed by the School via the NSCD website and additional communication mechanisms in place in the School...
4. In 2019, NSCD took the decision to follow its own journey towards becoming an independently registered Higher Education Provider (HEP) and is currently in the process of making its application to the Office for Students (OfS). As the School works through a positive notice period with the Conservatoire for Dance and Drama (CDD) who will no longer be NSCD's HEP from 2023, students who begin their studies in September 2021 will begin these as a student registered with CDD, but in September 2023 (their final year) these students' registration will be with NSCD directly. CDD and NSCD continue to work together so that students' education and training encounters no disruption during their period of studentship.
5. Students value opportunities to collaborate with colleagues and students from other institutions and NSCD will continue to find ways for this to happen. Up to their departure from CDD in 2023 NSCD students will continue to be involved in the CDD Student Advisory Committee.

6. NSCD will continue to support applicants from low income households through audition waivers and other scholarships. The school will continue to seek external funds (presently funded to 2023) to support student hardship. NSCD will continue to honour their commitment to the CDD Access and Participation Plan targets over the remainder of its membership with CDD.
7. NSCD will continue its partnership agreement with the University of Kent as the degree-awarding body (validating university) throughout the remainder of its membership of CDD and beyond.
8. Part of the Office for Students' registration process requires NSCD to submit a *Student Protection Plan*. The plan will set out what measures NSCD has in place to protect students who are studying with them for a qualification, validated by the University of Kent, in the event that a risk to the continuation of their studies should arise. The type of event or changes, which might cause such a risk, will be detailed in this plan. At the point of registration, the plan will have received student input and feedback from student representatives.
9. The measured risk and impact to students is **low** based on the following analysis from the Student Protection Plan:
  - i. Market exit risk is low
  - ii. That the School as a provider (as a whole) being unable to operate is low.
  - iii. That the risk of the School as a provider (as a whole) being unable to operate is low.
  - iv. The risk to the right to register and run courses for international students is low
10. During the period of transition in 2023, NSCD will work with CDD to agree terms and handover of responsibility in relation to student complaints.
11. Throughout the notice period and beyond NSCD commits to:
  - being open and transparent with students should any risk to the continuity of their studies arise, and inform them in a timely manner
  - taking reasonable steps to protecting their studies should they discontinue a course or discipline.
  - considering students' views before deciding to implement any substantial changes to a course or discontinuing it, or stop teaching a discipline
  - taking into consideration the needs of all students and the impact on them of any proposed changes and protective measures
  - providing a clear rationale for changes that take into account the needs of current and future students in relation to quality of provision
  - regularly seeking students' views on this plan as part of our student feedback processes.

## ANNEX B6 TO THE CONSERVATOIRE STUDENT PROTECTION PLAN

### Rambert School of Ballet & Contemporary Dance

#### Member School Plans:

School notified CDD in October 2020 that it intends to seek independent registration with the Office for Students to take effect from August 2023. School has not currently resigned from the Conservatoire for Dance and Drama.

#### MEASURE OF IMPACT AND COMMITMENT TO PRESENT AND FUTURE STUDENTS

Although the School has notified CDD that it intends to seek independent registration with the Office for Students, as the School has not currently resigned from CDD the School is in the process of determining its next steps. Additional information for prospective students applying to a Course of Higher Education delivered by the School for entry in September 2021 is available on the School website. Further information regarding the measure of impact and commitment to future students in the event that the School determines to resign and to leave the Conservatoire will be provided in due course. The School is in communication with current (continuing) students on a regular basis.

Whilst the School remains a Member School of the Conservatoire for Dance and Drama, the Conservatoire and Member School undertake to provide assurance to students that the risk of non-continuation of study is **low**.

CDD is a well-established Conservatoire that already functions as a higher education provider of conservatoire education. In the event that CDD is required by the Schools as a higher education provider beyond July 2023, remaining Schools will need to continue to fund CDD as required. The risk to continuation of study beyond July 2023 is **medium**. This is because there is uncertainty as to whether the School will maintain its Membership of CDD, or gain independent registration with the Office for Students, or successfully seek registration with another Higher Education Provider.

Any questions should be directed to [qualityoffice@cdd.ac.uk](mailto:qualityoffice@cdd.ac.uk) in the first instance.