

Rambert School Non-Academic Discipline Policy

1. The Rambert School's disciplinary procedure, as implemented, gives staff members the right to suggest to and present a case to the Principal whereby a student might be excluded from the course.

2. In summary, the non –academic disciplinary procedures require the following:

2.1 A member of staff will identify a student who is not fulfilling their academic obligations.

2.2 Interview: The Year Tutor, having been briefed, should invite the student to an interview.

2.3 Formal Warning: In the light of the interview, or in the event of the student failing to attend, the Principal may issue a warning to the student in writing. The letter will articulate the grounds for the warning, and the further action, which may or will follow if this warning is not heeded.

2.4 If the Student fails to improve their conduct / attendance immediately, as stated in the Formal Warning letter, the Rambert School reserves the right to request they withdraw from the course of study on which they are enrolled at the Rambert School.

2.5 The Principal may adapt these procedures in appropriate ways as circumstances prescribe, particularly where the extent of the student's disengagement makes some of the above stages redundant.

2.6 Queries regarding the operation of these procedures should be directed to the Principal.